

Frequently Asked Questions (FAQ)

تکامل

TAKAMUL SMALL GRANTS FUND FOR SYRIAN CIVIL SOCIETY

What does the Takamul* Small Grants Fund support?

The fund provides grants to strengthen Syrian civil society organisations, initiatives, and associations. The support made available through the small grants mechanism seeks to strengthen the cooperation among Syrian civil society organizations (CSOs) from inside Syria and in the diaspora by enabling them to launch development initiatives jointly. The proposed project ideas must fall under one of the four thematic priority areas:

- Leadership
- Women Empowerment
- Youth Empowerment
- Advocacy and Media

More information on the thematic areas can be found in the Guidelines.

Who is eligible for the Takamul Small Grants Fund?

Syrian-led non-governmental and non-profit organizations who are registered, have a vision/mission statement, and have at least two years of proven experience implementing non-for-profit projects.

What is the maximum volume of the grants?

Grants range between 30,000 – 60,000 EUR for each individual proposal. The maximum volume may increase if several organizations apply jointly.

What should the project idea contain/entail?

There is no format! Be creative and innovative but make sure to include a **problem statement** in the short concept note which the project aims to address. Describe your **proposed solution**. How do you want to address this problem? How would you involve **key stakeholders** in the preparation and implementation? And add how you would apply **do-no-harm principles**. The project idea/concept note should not exceed two pages.

What is the difference between Project Idea and Project Proposal?

The Project Idea is a first stage to provide a brief description of the project, the objectives it pursues and the change it aims to achieve. Another word for it can be concept note. Among all Project Ideas shared, successful applications will be short-listed. Short-listed candidates will be invited to send in full Project Proposals. Trainings on Proposal Development and Do-No-harm will be available for shortlisted candidates.

Can the application be submitted in Arabic?

Only Project Ideas written in English can be accepted.

Can you apply for more than one thematic priority area in one application?

The organization should clearly address and explicitly state in the concept note one of the four thematic areas listed above. If the concept note addresses two thematic areas or more, please describe potential linkages/synergies.

What the Takamul Small Grants Fund does not support

- High procurement costs
- Institutional funding and staff costs unrelated to the implementation of the project
- Project ideas outside the four thematic areas listed above

Where can Takamul Small Grants Fund be implemented?

Applicants can propose projects for implementation outside Syria (including online formats) and inside Syria in areas outside regime control.

When will I hear whether my Project Idea is shortlisted?

Maximum two weeks following the selection committee's meeting, GIZ will inform all applicants individually via email if the project idea has been shortlisted and the applicant is invited to send in a full proposal.

Can one organization submit more than one Project Idea and/or receive more than one grant in the same call?

Applicants increase their chance for selection by submitting more than one Project idea. Applicants cannot receive more than one grant per call.

Will the grantees be required to sign an agreement or a Memorandum of Understanding with any government authority?

No, the successful grantee will sign a grant agreement with GIZ.

Can the grants provided through the Takamul Small Grants Fund be used to support projects which are already funded through another funding source?

The Takamul Small Grants Fund can co-fund a project which meets all other requirements of the guidelines and where Takamul's contribution is at least 50%.

When to submit my application?

The deadline of the Project Idea submission is 14th of February 2022. For further information, please contact GIZ via [email](#).

How does the selection process look like?

Project ideas will be accessed in a three-steps process:

1. Longlisting applications according to general eligibility criteria
1. Shortlisting project ideas and invitation to develop full proposals
2. Final selection of Project Proposals by a selection committee

The process and criteria are described in detail in the Takamul Small Grants Guidelines.

What can be a proposed start date for the proposal projects?

Successful grantees are - in all likelihood - able to start projects in June 2022. Proposed projects can have a maximum duration of 12 months.

Where can I submit my application?

You can submit your application via email to qics-funding@giz.de.

Is there a project proposal template for applying organizations?

The project proposal template will be shared with shortlisted candidates only.

Where can additional information on the Takamul Small Grants Fund be found? Whom to contact?

Please contact GIZ via email under qics-funding@giz.de.

¹ * *The Arabic word Takamul means 'integration' and symbolizes the aim of the fund to strengthen the links between Syrian civil society organizations within Syria and the diaspora.*